

PHONE: 07 3329 4400 FAX: 07 3329 4455

Ground Floor 10 Browning Street South Brisbane QLD 4101

## **Queensland Institute of Dermatology Refund Policy**

QIDerm have developed a donation refund policy as part of our commitment to honouring and respecting the financial contributions that people make to us. We recognise the importance of donations and want to ensure we establish appropriate principles of transparency and fairness in regard to the management of refunds. This policy outlines the circumstances under which QIDerm will refund a donation.

## Policy statement

QIDerm expects that anyone wishing to donate considers their decision carefully and checks donation amounts during transactions.

QIDerm recognises that it is possible to make an error when making online donations or for the donors to change their mind about the donation made. It can also occur that an error can be made by QIDerm or our financial institution(s).

Under this policy QIDerm will endeavour to refund donations in accordance with the following principles:

## **Principles**

If an error is made in making an online donation or if the donor changes their mind, we will honor all requests for a refund that are made in writing within 30 days of the date the donation was made. The written refund request should include the details of the initial transaction including date, donation amount, donor's name, ID, tax invoice number and the nature of the error.

Requests for refund can be sent by email to info@giderm.com.au

QIDerm will fully examine all requests for refund and endeavour to ensure that genuine errors are rectified, however we are under no obligation to give refunds and the decision on refunds will be at QIDerm's discretion.

If an amount is adjusted by QIDerm, the original receipt issued for the incorrect amount will become invalid and a new receipt will be issued for the amount of the adjusted donation.

QIDerm reserves the right to pass any refund transaction charged onto the donor. Refunds will be returned using the original method of payment – if the donation has been made by credit card, the refund must be credited to that same credit card.

Should an error be made by QIDerm or our financial institution(s), a refund of the full amount will be made once we are notified of the error in writing.



Email: info@qiderm.com.au Website: www.qiderm.com.au